

Pennington County 4-H Leaders Association Meeting
January 12, 2021 – 6:00PM Via Zoom

- I. **Call to Order** – President Melanie Rausch called the meeting to order at 6:16pm MDT.
- II. **Pledge of Allegiance and the 4-H Pledge** - Miller led the Pledge of Allegiance; Brunner led the 4-H Pledge.
- III. **Introductions – Roll Call** – Melanie Rausch (President; also Leader of Folsom Pioneers), Stephanie Wellman (Treasurer; Rushmore Riders & Explorers parent), Trisha Miller (Secretary; also leader of Rushmore Riders & Explorers), Kim Suckow (Pennington County 4-H Office Assistant; also Rushmore Riders & Explorers parent), Nelda Griffin (co-leader of Black Hills Home Explorers), Marsha Simmons (leader of Viewfield Wranglers), Jacob Rausch (Folsom Pioneers Leader; joined at 6:30pm), Bobbi Jo Williams (Cedar Butte Challengers), Kim McCarty (leader of Paws in Motion), Patty Brunner (co-leader of Shamrock Riders), and Regina Bakley (Pennington County 4-H Youth Program Advisor) and Jane Amiotte (Pennington County 4-H Youth Program Advisor).
- IV. **Secretary’s Report** – Minutes of Last Meeting – Griffin made a motion to accept the minutes with two corrections – the addition of Nelda Griffin in the attendance roll call (as she was in attendance and was inadvertently left off) as well as correcting “301c3” to “501c3” in the 501c3 Status agenda item section of the minutes and removing Suckow from voting (as she cannot vote, given conflict of interest in parent and office administration roles); Brunner seconded the motion. Motion carried unanimously via roll call vote, with Secretary Miller abstaining (M. Rausch – aye; Wellman – aye; Miller – abstain; Williams – aye; Simmons – aye; Griffin – aye; Simmons – aye; McCarty – aye; Brunner - aye).
- V. **Treasurer’s Report** - Wellman reviewed account balances across all subaccounts, with current overall balance at end of November 2020 at \$86, 926.77 and the Leader’s Association subaccount individually (General Fund, which included our budgeted amount for this year) with a balance of \$37,443.19 as of November 2020 and a remaining 2020-2021 budgeted amount of \$11,002.13. Since last meeting, Wellman worked hard to get the accounting transitioned to Quickbooks so the report seen is in Quickbooks format. Discussion was held to reduce the intricacy of the report and making it specific to what we need to be aware of. Wellman will review and come up with a less detailed model and bring it to next meeting. Miller motioned, J. Rausch seconded, to accept the Treasurer’s report as read. Motion passed unanimously via roll call vote: M. Rausch – aye; J. Rausch – aye; Wellman – abstain; Miller – aye; Williams – aye; Simmons – aye; Griffin – aye; McCarty – aye; Brunner - aye.
- VI. **Endowment Report** - Bakley stated we partner through Black Hills Area Community Foundation (BHACF) because we do not have our own 501c3 status. Wellman stated perception that after talking with the BHACF leaders that we are to have our own 501c3. The BHACF was supposed to have their meeting right after our last meeting to provide us with our new interest rate. Suckow stated we typically do not hear about this until February. Griffin inquired about the status of our obtaining our 501c3 status back is. Wellman reported Articles of Incorporation and Bylaws are approvable by the accountant (Jean Smith at Ketel Thorstenson) and then it can move forward.
- VII. **Committee Reports**
 - 50/50
 - BHSS Plans/Committee – Bakley reported plan is to still do the 50/50 at four events. We still need people to sign up for those to be sure it is covered. Bakley will send out the sign-up link in this week’s 4-H Friday again as well.
 - Workshops – Amiotte reported she had done a pyrography workshop (primarily woodburning) with approximately 10 youth in December that will expand into a second workshop with the same kids (it will be more advanced; they will likely be asked to bring their own slab of wood) and then hopefully a third workshop wherein those kids will bring the workshop into their own clubs. No dates are set as of now. Miller reported having encouraged a member of the Rushmore Riders & Explorers Club to expand a facemask – making workshop she is providing at the club level to the county, so that may be upcoming.

- Horse – Bakley and Brunner reported some of the youth in the horse club are working to put together a Hippology and Youth Quiz Bowl team during the BHSS Youth Day.

VIII. Unfinished Business

- Remove Angela Lytle from Bank Account and add Trisha Miller and Melanie Rausch – Has this been completed? -
- Gardening Grant – Shed
 - Bakley reported we ended up having to use that by the end of 2020, so Lloyd ended up working with Bakley to measure for materials for the shed behind the 4-H building. Materials added up to \$250, so spent \$50 over the grant amount, and then the office is working on applying for other grants to receive funds to replace the flooring as well. Then, the plan is for the building to be moved to the garden area.

IX. New Business

- YMHFA – Grant available for Leaders to have in person training. 8 hours of training. – Jane Amiotte
 - Grant money available through 2021. Jane is a trainer and would like to have as many leaders take the class as possible. Purpose of training is to help leaders be able to recognize youth mental health, youth in crisis, or substance use intervention needs. Michelle May and Amiotte have taught the class in Newell (to emergency responders, teachers) and in Belle Fourche (to teachers, ministry youth group) thus far. Typically, the training would cost, but this year it is a no cost training; the training is a full-day. Brunner inquired if this training is offered through faith-based organizations right now and Amiotte affirmed this. Bakley inquired about interest, stated plan to send out a SurveyMonkey to gauge interest and find a date.
- Gun Club Purchase Approval
 - Bakley reported guns needed are currently discounted through a very big sale (almost \$5000 worth of guns, to be purchased through pyramidair.com), but gun club leader is hospitalized at present so he is unable to purchase them himself and get reimbursed. Bakley would like permission to use the Leader’s Association account to use PayPal to pay for the guns. Wellman advised that a check be cut or cash be provided to do so versus PayPal due to personal liability through electronic payment. Amiotte inquired if this desire to purchase was due to need more of the same guns to accommodate the members; Suckow confirmed that the urgency is due to the price and the need for additional guns due to the program’s higher enrollment numbers. Wellman stated that in looking into debit information about our bank account, the bank representative recommended not utilizing debit information online due to security purchases. J. Rausch stated willingness to do the transaction out of his own account, outside of the Leader’s Association account.
- Finance Audit – need about 4 volunteers – suggestion to pay club of the volunteer \$___ for helping. Example “First 4 to volunteer, their clubs each get \$25 from the Leaders Association for helping”. This needed to be completed before end of 2020 so we need to push this along.
 - Griffin motioned for the Leader’s Association to offer \$25 to the clubs of four individuals for the audit; Wellman seconded. Motion passed unanimously via roll call vote: M. Rausch – aye; J. Rausch – aye; Wellman – aye; Miller – aye; Williams – aye; Simmons – aye; Griffin – aye; McCarty – aye; Brunner - aye.
- Rush Game in April Or May?
 - Bakley reported Eric from the RUSH Hockey organization contacted her to find out if we were interested in doing something with them again this year – dates got set up late this year, so we wouldn’t have a date until April or May. Miller voiced support for doing something if there is not a commitment to have a certain number in attendance as there are always families that are interested in attending. J. Rausch agreed it would be good, even if just for good publicity for 4-H. Group consensus was to encourage this to occur, in May if possible. Bakley will look more into this now and report back.

X. Announcements

- BHSS Youth Day entries due Friday, January 15th
 - Low Entries right now! Bakley reported Hippology, Beef Cookoff, and Livestock Judging, as well as YQCA would be events youth could sign up for, but need to do so by January 15th.

XI. Other Business

- Wellman spoke about importance of all clubs completing taxes for last year; if under \$5000, need to get 501c3 for-profit taxes completed.
- Wellman also reminded the group all need to be very careful applying for non-profit grants right now because without 501c3 status, entities are not non-profit so should not apply as such.

XII. Adjournment

- Brunner motioned to adjourn the meeting as of 7:25pm MDT, Miller seconded. Rausch adjourned meeting at 7:25pm MDT.

XIII. Next Meeting(s):

- **March 9th, 2021 6pm**